

***LAKESIDE FIRE PROTECTION DISTRICT***  
**MEETING OF THE GOVERNING BOARD**  
**Minutes**

September 13, 2011

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director Susan Conniry  
Director Nicholas Johnson  
Director Peter Liebig  
Director Jon Lorenz

**Also present:**

Fire Chief Andy Parr  
District Counsel Hilda Mendoza  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Nicholas Johnson at 5:30 P.M. with Director James Bingham absent from this meeting.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Director Johnson led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**The Agenda was approved as amended with Item 12B deleted from agenda. M/S/P Conniry/Lorenz. Unanimously.**

**4. APPROVAL OF THE MINUTES**

**A. August 23, 2011.**

**The minutes of the August 23, 2011 regular board meeting, were approved as presented. M/S/P Lorenz/Liebig. Unanimously.**

**5. CONSENT CALENDAR**

**A. Emergency Medical Services – CSA-69 Contract for an extended Warranty.**

**Motion was made by Director Liebig, seconded by Director Conniry to approve consent calendar. Motion Carried Unanimously.**

*Staff Recommendation: Approve, on consent, Purchase Order 32456 in the amount of \$10,647.50 for the purchase of an Extended Warranty Contract for 11 defibrillators for the coming year.*

**6. FINANCE**

**A. Final Budget FY-2011/2012. Discussion/Action (ASM/Board)**

*Staff Recommendation: Accept the budget and proposed draft Resolution #11-009 for review prior to adoption at the next regularly scheduled District Board meeting.*

Administrative Services Manager Schiwitz presented the final budget for Fiscal year 2011/2012 for Board review. Discussion was had, followed by question and answer session. The budget and proposed resolution will be brought back for adoption at the next regularly scheduled meeting.

**B. 5 Year Capital Funding Plan. Discussion/Action (ASM/Board)**

*Staff Recommendation: Review five year capital funding plan and the proposed Resolution #11-010 and provide direction to staff in preparation for adoption at the next regularly scheduled District Board meeting.*

Administrative Services Manager Schiwitz presented the five year capital funding plan for board review. The five year capital funding was discussed.

**C. River Park Fire Station Budget Update.**

*Staff Recommendation: Information item, no action required.*

**D. List of Demands – For August 2011**

i.Accounts Payable check 13436 thru 13501:	1,059,337
ii.Payroll for August 12 and 26, 2011:	450,671
iii.Workers Comp checks 5938 thru 5974:	<u>10,645</u>
Total demands for August 2011:	\$ 1,520,653

*Staff Recommendation: Information item, no action required.*

**E. River Park Project Expenditure Update – For August 2011**

i. Expenditures for August 2011	\$ 707,401
ii. Total Expenditures up to July 31, 2011:	<u>7,341,757</u>
Total distribution to date:	\$ 8,049,158

*Staff Recommendation: Information item, no action required.*

**7. CORRESPONDENCE**

**A.** LAFCO Letter Re: "Home Depot Reorganization".  
The letter from LAFCO was read and briefly discussed.

**8. ORAL COMMUNICATION**

None at this time

**9. UNFINISHED BUSINESS:**

**A.** Real Estate Consultant Report- update. Discussion/ Action (Chief/Board)  
Chief Parr reported meeting with property managers and working with Mike Anderson to sell Station #2 and Administration building. Following Boards direction to sell properties and lease other properties.

**10. NEW BUSINESS:**

**A.** Operations – Fire Station 1 Relocation. Discussion/Action (Chief/Board)

*Staff Recommendation: Direct the Chief to make plans to relocate Fire Station 1 as soon as possible and to return to the Board with a plan to fund and operate the facility.*

**Motion was made by Director Johnson, seconded by Director Conniry to Direct the Chief to make plans to relocate Fire Station 1 as soon as possible and to return to the Board with a plan to fund and operate the facility. Motion carried unanimously.**

**B. Operations – Fleet Services Agreement.** Discussion/Action (Chief/Board)  
*Staff Recommendation: Approve in concept, and give the Fire Chief the authority to sign the agreement between SD Rural FPD and Lakeside FPD and authorize the hiring of a full time mechanic for the purposes of fleet maintenance in the respective Districts.*

**Motion was made by Director Liebig, seconded by Director Conniry to approve in concept, and give the Fire Chief the authority to sign the agreement between SD Rural FPD and Lakeside FPD and authorize the hiring of a full time mechanic for the purposes of fleet maintenance in the respective Districts. Motion carried unanimously.**

**11. REPORTS:**

**A. Directors Report:**

Director Liebig reported he was present at meeting with Real Estate Consultant. He invited Chief and Robert to attend a meeting with retirees at Café 67 one month from today.

Director Conniry thanked Chief Parr and Chief Schreiner for keeping them informed during the blackout.

Director Lorenz is pleased to hear good reviews from constituents on blackout frontline crews coverage.

Director Johnson was glad to be informed during the black out.

**B. Fire Deployment Study/Joint Powers Authority:**

Chief Reported continued internal dialogue with few lead Fire Chiefs.

**C. Chief Report:**

Chief Parr reported on:

- Fire Prevention week open house September 24, 2011.
- 95 day count down for River Park completion.
- Reporter from Austin Texas visited to view areas affected by fires.
- River Park open House still planned for Dec. 16 and 17.
- Attended CSA-69 advisory committee meeting
- A black out is usually not considered a wide scale emergency but in this case it was. There was an extremely high emergency call volume that finally settled down about 10 P.M.
- The diesel tank at ST3 became an invaluable resource.

**D. Staff Report:**

None at this time.

**E. Comments and Information from District Counsel:**

Nothing to report.

**F. Firefighters Association Report:**

Captain Lawler reported San Diego Firefighters Foundation tribute to personnel lost on 9/11.

Captain Hisaw reported that the association had approved tentative agreement.

**12. CLOSED SESSION:****A. EMPLOYEE CONTRACT NEGOTIATIONS**

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, Director).
- Fire Chief (District Negotiator(s) J. Bingham, S. Conniry, N. Johnson, P. Liebig, J. Lorenz, Directors).

**B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS.**

Property: 8035 Winter Gardens Blvd. APN 388-26-002

District Negotiator(s): Chief Andy Parr, George Tockstein, Robert Schiwitz

Negotiating Parties: Curt Perry Voit Real Estate Services

Under Negotiation: price and/or terms

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section 54957.6 and 54957.9(b). If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Item 12 B was deleted from agenda.

The Board of Directors, Fire Chief Andy Parr, and District Legal Counsel adjourned to closed session at 6:47 P.M. Open session resumed at 7:34 P.M. with Legal Counsel announcing direction given and no reportable action on Item 12A.

Having no additional items to discuss the meeting was adjourned at 7:35 P.M.

Respectfully submitted,

  
Clerk of the Board, Laura Fernandez