

LAKESIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

June 14, 2011

1. CALL TO ORDER AND QUORUM

Directors Present:

Director James Bingham
Director Susan Conniry
Director Peter Liebig
Director Jon Lorenz

Also present:

Fire Chief Andy Parr
District Counsel Hilda Mendoza
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Peter Liebig at 5:30 P.M. with Director Nicholas Johnson absent from this meeting.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Director Conniry led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as amended with Item 12A moved after Item 3. M/S/P Bingham/Conniry. Unanimously.

Closed session Item 12A-Employee Contract Negotiations followed immediately after Item 3 as approved by the Board.

The Board of Directors, Fire Chief Andy Parr, and District Legal Counsel adjourned to closed session at 5:35 P.M. Open session resumed at 6:06 P.M. with Legal Counsel announcing the Board met in closed session. Direction given and no reportable action on Item 12A.

The Board established the need to add an emergency new business item to the agenda. The issue did not come to the attention of the Fire Chief until after the close of business on Friday evening and there is an urgency to take action on the issue for the continuance of good faith in negotiations. **Motion was made by Director Bingham seconded by Director Conniry to add item, Item 10C Side Letter of Agreement. Motion carried unanimously.**

Item 10C was discussed immediately after being added as approved by the Board. Refer to New Business 10C for more information.

4. APPROVAL OF THE MINUTES

A. May 24, 2011.

The minutes of the May 24, 2011 regular board meeting, were approved as presented. M/S/P Lorenz/Conniry. Three Ayes and One Abstain Director Bingham.

5. CONSENT CALENDAR

A. Resolution 11-004 – GANN Limit – FY 2011/2012.

Motion was made by Director Conniry, seconded by Director Lorenz to approve consent calendar and adopt Resolution 11-004 establishing the limit as \$11,407,019 for appropriations of proceeds of tax subject to limitation for fiscal year 2011/2012. Motion Carried Unanimously.

6. FINANCE

A. List of Demands – For May 2011

i. Accounts Payable check 13152 thru 13245:	988,793
ii. Payroll for May 6 and 20, 2011:	430,791
iii. Workers Comp checks 5864 thru 5883:	<u>3,353</u>
Total demands for May 2011:	\$1,422,937

Staff Recommendation: Information item, no action required.

B. River Park Expenditure Update – for May 2011

i. Expenditures for May 2011	\$ 419,159
ii. Total Expenditures up to April 30, 2011:	<u>6,061,845</u>
Total distribution to date:	\$ 6,481,004

Staff Recommendation: Information item, no action required.

7. CORRESPONDENCE

A. Thank you card from Mary and Bob Fuchs.

B. Thank you card from Cliff and Kay Ester.

C. Letter from Vista Irrigation District General Manager.

D. San Diego County Sheriff's Department Case Notification Letter.

Items 7A&B.

The Thank you cards were acknowledged and a copy will be forwarded to J. Hazlewood, B. Peters, B. Lawler, B. Molloy, M. Buzzell, J. Hisaw, J. Vasquez and F. Ogrady's personnel files.

Item 7C.

The letter from Vista Irrigation District was in support of their candidate for upcoming LAFCO election.

Item 7D.

The letter from San Diego County Sheriff was notification on the progress of a burglary that occurred on district property.

8. ORAL COMMUNICATION

None at this time.

9. UNFINISHED BUSINESS:

None at this time

10. NEW BUSINESS:

A. Presentation of Preliminary Budget. Discussion/No Action. (Chief/Board)
The Preliminary Budget for fiscal year 2011/2012 was presented by Administrative Services Manager Robert Schiwitz. The budget deficit of \$181,000, about 2% of the operating budget, was discussed and also the need to have a budget committee formed to work on the final budget by October 1st.

B. Emergency Appropriation of Reserves. Discussion/Action(Chief/Board)
Staff Recommendation: Appropriate \$34,728.40 from General Fund Reserves for the Purchase of Emergency Radios.

Motion was made by Director Bingham, seconded by Director Conniry to approve appropriation of \$34,728.40 from General Fund Reserves for the Purchase of Emergency Radios. Motion Carried Unanimously.

C. Side letter of agreement between Lakeside Fire Protection District and Lakeside Firefighters Association. Discussion Action. (Board)
Extend current MOU 90 days. This item was added, discussed and action was taken before Item 4 on agenda.

Motion was made by Director Bingham, seconded by Director Lorenz to approve Side Letter of Agreement extending the contract to September 30 2011. Motion Carried unanimously.

11. REPORTS:**A. Directors Report:**

Director Liebig reported on FAIRA meeting he attended where budget was discussed. He also reported that they will be offering special event insurance in the near future and that they have done a great job reducing our cost. They also provide educational and training opportunities and resources.

Director Conniry gave a report on the Memorial Day event she attended at Lindo Lake sponsored by the VFW. She also reported on Lakeside participation in the Relay for Life held at Lakeside Middle School. She was very proud of representing the District and of the firefighters participating in the events. The logistical volunteer meeting is planning a report to the Board by the 2nd meeting in July.

Director Lorenz reported he participated in the Run Over the Bridge and that he is still assigned to work in San Clemente.

B. Fire Deployment Study/Joint Powers Authority:

Chief Reported on joint services project progress.

C. Chief Report:

Chief Parr reported on:

- Today is Flag Day.
- Back after a 10 day vacation.
- Riverpark project is about 200 days to completion.
- Burglary at Pink House currently used as construction office.

- Sheriff asked us to pay Alarm Permit fee but Robert was able to have the fee waived.
- Real Estate consultant has been to properties and is working on report.
- Training continues, radio procedures, wildland, defensible space.
- Will have meeting with fuel vendor tomorrow.
- New M1 is now in service.
- Last Friday San Diego County Public Safety Group provided area residents defensible space information. Both supervisors were present and our crews handed out information. Thanked Bob Robson for having the event at his residence.
- Logistics Volunteers committee is working on policy that will be presented to the Board after legal counsel review.
- USDRIP meeting on Thursday at the Lakeside School District's office.
- Financial issues are being addressed as prescribed by strategic plan.
- Retirement side fund will be refinanced for a \$50,000 savings.

D. Staff Report:

Battalion Chief Tockstein reported on the completion of Engineer's testing jointly with San Miguel, Alpine, Barona, and Viejas. The exam consisted of written, oral and equipment use exercise drills and driving test. 24 candidates completed the joint testing that benefited all participating agencies in resources, training cost savings.

E. Comments and Information from District Counsel:

Nothing to report.

F. Firefighters Association Report:

Captain Lawler reported that Lakeside Firefighters Association Scholarship went to El Capitan High School student Belen Montoya. He invited everyone to the Firefighter parade ending at the Del Mar Fair to start the Firefighter Expo at the fair.

12. CLOSED SESSION:

A. EMPLOYEE CONTRACT NEGOTIATIONS

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, Director).
- Fire Chief (District Negotiator(s) J. Bingham, S. Conniry, N. Johnson, P. Liebig, J. Lorenz, Directors).

Closed session Item 12A-Employee Contract Negotiations was moved after Item 3 as approved by the Board.


B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Fire Chief

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section 54957 and 54957.6. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief Andy Parr, and District Legal Counsel adjourned to closed session at 7:00 P.M. Open session resumed at 7:29 P.M. with Legal Counsel announcing direction given and no reportable action on Item 12B. Item 12A was moved after Item 3 on agenda.

Having no additional items to discuss the meeting was adjourned at 7:30 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez