

***LAKESIDE FIRE PROTECTION DISTRICT***  
**MEETING OF THE GOVERNING BOARD**  
**Minutes**

January 10, 2012

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director James Bingham  
Director Susan Conniry  
Director Nicholas Johnson  
Director Peter Liebig  
Director Jon Lorenz

**Also present:**

Fire Chief Andy Parr  
District Counsel Lisa Foster  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Johnson at 5:30 P.M.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation: Chaplain Lakeside Fire Protection District Lloyd Dailey.**

Director Johnson led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**The Agenda was approved as amended with the addition of one item after Item 4A. M/S/P Lorenz/Bingham. Unanimously.**

**4. APPROVAL OF THE MINUTES AND SPECIAL PRESENTATION**

**A. The minutes of the December 13, 2011, regular board meeting were approved as presented. M/S/P Conniry/Lorenz. Unanimously.**

**B. Presentation from Senator Joel Anderson's office.**

Representatives from Senator Joel Anderson's office Alex and Sarah presented Chris Downing and the Lakeside Firefighters Association with a Certificate of Recognition for the Lakeside coordination of Kids Newsday to benefit Children's Hospital. Chris Downing received the recognition and spoke on behalf of the Association and thanked the Board, Chief, and recognized all the volunteers that have helped through the years on and off duty.

**C. Commendations-**

**Captain Hisaw  
Captain Molloy  
Captain Lowe  
Lakeside Firefighters Association**

Chief Parr presented commendations for Lakeside Firefighters Association and to Captain Hisaw, Captain Molloy and Captain Lowe.

Eric Stamm accepted on behalf of the Lakeside Firefighters Association.

Captain Hisaw thanked the Reserves and the Logistical Volunteers for their help. Captain Lowe thanked everyone that helped, and a special thanks to Ashleigh Copenhaver for her hard work.

**5. CONSENT CALENDAR**

**A. Disposal of Surplus equipment**

**Motion was made by Director Lorenz, seconded by Director Conniry to declare that these vehicles are surplus, and direct Staff to remove these vehicles from our fleet and dispose of them in accordance with District Policy 907. Motion carried unanimously.**

**6. FINANCE**

**A. List of Demands – For December 2011**

i. Accounts Payable check 13758 thru 13860:	765,647
ii. Payroll for December 2, 16 and 30, 2011:	1,295,330
iii. Workers Comp checks 6048 thru 6098:	<u>12,669</u>

Total demands for December 2011: \$2,073,646

*Staff Recommendation: Information item, no action required.*

**B. River Park Project Expenditure Update – For December 2011**

i. Expenditures for December 2011	928,459
ii. Total Expenditures up to November 30, 2011	<u>9,840,996</u>

Total distribution to date: \$10,769,455

*Staff Recommendation: Information item, no action required.*

**7. CORRESPONDENCE**

**A. Thank you card from Victory Baptist Church.**

The card was read and briefly discussed. It was noted that it came with two plates of cookies.

**8. ORAL COMMUNICATION**

None at this time.

**9. UNFINISHED BUSINESS:**

**A. Administration – Real Estate Consultant's Report – update.**

Discussion/Action (Chief/Board).

Chief Parr reported no new action. Continue following Board's direction to lease three properties and sell other ones. A more detailed report will follow at next Board meeting.

**10. NEW BUSINESS:**

**A. Election of Board Officers. Discussion/Action. (Board)**

The Board will elect officers and appoint representatives to the various commissions and committees.

**Director Conniry nominated Director Liebig for President. Nomination passed unanimously.**

**Director Liebig nominated Director Conniry for Vice President. Nomination passed unanimously.**

**Motion was made by Director Liebig, seconded by Director Lorenz to continue with all current committee and commission assignments representatives with one change, Director Lorenz will be Lakeside representative to HTFA and Director Johnson will be the alternate (see attached list). Motion carried unanimously.**

**11. REPORTS:**

**A. Directors Report:**

Director Conniry thanked all who helped during the Open House and Firefighter Family Night. She was able to ride along to deliver the Adopt-a-family gifts.

Director Liebig enjoyed the Family Night and Open House and thanked all that participated in these successful events.

Director Lorenz appreciated getting a chance to participate in the Adopt-a-family ride along.

Director Johnson commented he was honored to be able to attend family night and thanked all involved for a job well done.

**B. Fire Deployment Study/Joint Powers Authority:**

Hiatus for Christmas holiday.

**C. Chief Report:**

Chief Reported on:

- Thank you for your patience as we work the bugs out on our new facility.
- As directed by the Board the multipurpose room (Board Chamber, Classroom, and Operations Center) will not be available in 2012 to outside groups.
- Full year ahead short list of items to accomplish, lease vacant properties, complete apparatus relocation directive, Logistical Volunteer program, Reserve program, Community Cedar Fire Memorial, OPEB, continue budget development, Strategic Plan, capital plan, Heartland and NorthComm, HTFA new facility and welcome new member, Auction three surplus properties, auction two surplus vehicles, new phone system, new ambulance, delivery of new Fire Apparatus, investigate Station 1 relocation, volunteer initiative three college interns, Labor Negotiations.
- We plan to be open for business January 23, 2012.
- Heartland Training meeting will be on Thursday at 4:00 P.M.
- Heartland Communications meeting will be on January 26<sup>th</sup> at 4:00 P.M.
- Administration moving January 18<sup>th</sup> 2012.
- Regional Fire Advisory Committee meeting this Friday.
- San Miguel has sent out request for proposals to bid to provide fire service delivery components.
- Santee has announced the promotion of Richard Smith to Division Chief and the proposed hiring of three firefighters.

- Alpine completed negotiations with employees picking up EPMC and two tiered retirement plan.
- Appraisals have been received for Parkside properties.

**D. Staff Report:**

Division Chief Laff reported on the relocation of District Equipment. Medic 1 will be relocated to Station 2 and Brush 2 to Station 1 with the plan to have two apparatus at each station to better serve the needs of the District.

**E. Comments and Information from District Counsel:**

None at this time.

**F. Firefighters Association Report:**

Eric Stamm spoke on behalf of the Association and reported that this year they were able to help six families with the annual Lakeside Adopt-a-family. The Association has discussed making Family Night an annual event. He also reported that retired Captain Steve Streck was presented with a plaque of appreciation for all his years of service, also recognized were Captain Lawler and Chief Kirkpatrick .

Captain Lowe Introduced Reserve Firefighter David Csik, he is 25 years old, has completed the fire academy and is currently enrolled at Palomar College paramedic program. He also thanked Engineer Chiodo AKA "Santa's Cousin".

**12. CLOSED SESSION:**

None at this time.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Having no additional items to discuss the meeting was adjourned at 6:24 P.M.

Respectfully submitted,

  
Clerk of the Board, Laura Fernandez



Lakeside Fire District Board of Directors

**Officers, Commissions, Boards and Committee**

<u>Entity</u>	<u>Schedule / Location</u>	<u>time</u>	<u>2012</u>
<b>LKS Board of Directors</b>	Semi-monthly 2nd & 4th Tuesday LKS Adm. Bldg (Brd. rm)	5:30p	President <b>LIEBIG</b> Vice Pres. Conniry
<b>CSA-69 Ambulance District</b> County Service Area 69	Quarterly (Feb, May, Aug, Nov) 2nd Thursday LKS Adm. Bldg (Brd. rm)	4:00p	lead <b>BINGHAM</b> alternate Lorenz
<b>HTFA Commission</b> Heartland Training Facility Authority	Quarterly (Jan, April, July, Oct) 2nd Thursday HTF, No. Marshall, El Cajon	4:00p	lead <b>LORENZ</b> alternate Johnson
<b>HCFA Commission</b> Heartland Communications Facility Authority	Quarterly (Jan, April, July, Oct) 4th Thursday R. Reagan Community Ctr., Lexington Ave., El Cajon	4:00p	lead <b>CONNIRY</b> alternate Lorenz
<b>PASIS</b> Public Agency Self Insurance System	Quarterly (Jan, April, July, Oct) 4th Wednesday attorney's office in San Diego or Carlsbad	10:00a	lead <b>SCHWITZ</b> alternate Liebig
<b>FAIRA</b> Fire Agencies Insurance Risk Authority	Quarterly (Mar, June, Sept) 2nd Monday Marsh and Assoc., San Francisco	10:00a	lead <b>LIEBIG</b> alternate Parr
<b>USDRIP - RDA</b> Upper SD River Improvement Project Redevelopment Agency	Monthly 3rd Thursday LKS Union School Dist. Adm	09:00a	lead <b>CONNIRY</b> alternate Johnson

**SDCFDA** Bi-monthly (odd months) lead **PARR**  
SD Co. Fire Districts Assoc. 1st Thursday 08:00a alternate **Conniry**  
Burn Institute, Aero Dr., SD

**Regional Fire Advisory Committ** Quarterly lead **LIEBIG**  
Large Group TBA alternate **Lorenz**  
SD County Medical Examiners Building

**Budget** meet as needed **LIEBIG**  
ad-hoc committee **JOHNSON**

**OPEB** meet as needed tbd  
ad-hoc committee tbd  
(medical in retirement)

**New Fire Station #2** meet as needed **LIEBIG**  
ad-hoc committee **BINGHAM**

**New Fire Station #1** meet as needed **LORENZ**  
ad-hoc committee **BINGHAM**

**Labor Negotiations** meet as needed **JOHNSON**  
**Firefighters' Association** **BINGHAM**  
ad-hoc committee

**Labor Negotiations** meet as needed **LORENZ**  
**Chief Officer's Association** alternate **LIEBIG**  
ad-hoc committee

**Labor Negotiations** meet as needed **CONNIRY**  
**Misc. Employees' Assoc.** alternate **LORENZ**  
ad-hoc committee



**Labor Negotiations** meet as needed  
**Administrative Services Manager**

**JOHNSON**  
alternate tbd

ad-hoc committee

**Strategic Plan** meet as needed  
ad-hoc committee

tbd  
tbd

**Consolidation** meet as needed

tbd  
tbd

Updated 01/18/12