

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

February 12, 2013

1. CALL TO ORDER AND QUORUM

Directors Present:

Director James Bingham
Director Susan Conniry
Director Peter Liebig
Director Jon Lorenz

Also present:

Fire Chief Andy Parr
District Counsel Lisa Foster
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Conniry at 5:42 P.M. with Director Mark Baker absent from this meeting

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation: Pastor Ron Thomas from Mapleview Baptist Church.

Director Lorenz led the Pledge of Allegiance and Pastor Ron Thomas from Mapleview Baptist Church delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Liebig/Lorenz. Unanimously.

4. APPROVAL OF THE MINUTES AND

January 8, 2013, special board meeting.
January 8, 2013, regular board meeting.

Both board meeting minutes were approved as presented with one motion. M/S/P Lorenz/Liebig. Unanimously.

5. CONSENT CALENDAR

A. 12226 Lakeside Avenue Property Management Update.

Staff recommendation: Information item only – no action necessary.

The 12226 Lakeside Avenue Property Management report was received.

SPECIAL PRESENTATION

B. Logistics Volunteer Group Report.

Staff recommendation: Information item only – no action necessary.

Larry Campbell and Dennis Canfield gave a presentation and thanked the Chief and the Board for the opportunity to volunteer at the District. The report covered the formation of the group and their activities. The Logistics Volunteer Group currently has eleven members and together they have over 3000 volunteer hours.

The Chief and the board thanked them and Captain Palmore for all they do.

6. FINANCE**A.** Financial Report for period ending December 31, 2012.*Staff recommendation: Information item only – no action required.***B.** List of Demands – For January 2013

i. Accounts Payable check 14929 thru 15034	565,994
ii. Payroll for January 11 and 25, 2013:	454,651
iii. Workers Comp checks 6546 thru 6608:	<u>10,515</u>

Total demands for January 2013: \$1,031,160*Staff Recommendation: Information item, no action required.***7. CORRESPONDENCE****A.** Thank you card from Riverview Jog-A-Thon 2012.**B.** Thank you letter from Vince Landis.**C.** Thank you letter from Frances Francois.**D.** Thank you letter from Robert & Mary Fuchs.

All correspondence was acknowledged and briefly discussed.

8. ORAL COMMUNICATION

None at this time.

9. UNFINISHED BUSINESS:**A.** Dispatch contract (CalFire). Discussion/Action (Board)

Report on activities to-date.

Staff recommendation: Accept Chief Parr's report of activities taken to-date on this subject.

Chief Parr reported on HCFA pricing hike and continues to work on Boards' direction with CalFire.

B. Ad-Hoc Committee in contractual services. Discussion/Action (Board)

Committee to direct Chief on collaborative process.

Staff recommendation: Accept Chief Parr's report of activities taken to-date on these subjects.

Chief Parr reported meeting with Director Conniry and Director Lorenz to discuss contract, cost, additional scope of work and timeline.

10. NEW BUSINESS:**A.** Update District Policy 2016 (Controlled Substance Policy).

Discussion/Action (Board)

Presentation of proposed revision to Controlled Substance Policy.

Staff recommendation: Accept this proposed policy (Section 2016 – Controlled Substance Policy) for its first reading.

Interim Division Chief Kirkpatrick presented the proposed revision of Controlled Substance Policy Section 2016 for its first reading and requested the approval for the second reading. After discussion and comments.

Motion was made by Director Bingham, seconded by Director Lorenz to accept Controlled Substance Policy 2016 for its first reading, waive third reading and adopt at the second reading. Motion passed unanimously.

B. Station 2 Annex – Annual Review. Discussion/Action (Board)

Report on current use of Annex.

Staff recommendation: Receive the presentation and give direction to Staff on the future disposition of the Fire Station 2 Annex property.

Division Chief Tockstein presented the timeline of the Annex from the acquisition of the property to date. The Board discussed specific use of Annex property. After discussion and comments the Board directed by general consensus for staff to continue with current use and direction for the next two years.

C. Resolution 13-001 Employer contribution Under PEMHCA. Discussion/Action (Board)

Adopt Resolution 13-001, fixing the employer's contribution under the Public Employees' Medical and Hospital Care Act.

Motion was made by Director Lorenz, seconded by Director Liebig to Adopt Resolution 13-001, fixing the employer's contribution under the Public Employees' Medical and Hospital Care Act. Motion passed unanimously.

D. HCFA Special Assessment/ CalPERS Side Fund pay off. Discussion/Action (Board)

Discuss HCFA Special Assessment.

Staff recommendation: Authorize Staff to pay the special assessment of \$40,633 for the purposes of paying off Lakeside FPD's share of the HCFA PERS Side Fund Obligation as was approved by the HCFA Commission on January 24, 2013.

Motion was made by Director Lorenz, seconded by Director Liebig to Authorize Staff to pay the special assessment of \$40,633 for the purposes of paying off Lakeside FPD's share of the HCFA PERS Side Fund Obligation as was approved by the HCFA Commission on January 24, 2013. Motion passed unanimously.

E. Re-Roof Repair Facility (Shop). Discussion/Action(Board)

Consider roof repairs needed for shop.

Staff recommendation: Approve a contract with AVL Roofing to re-roof the repair facility. Total funds requested are \$15,264.00 which includes a 20% contingency.

Motion was made by Director Bingham, seconded by Director Lorenz Approve a contract with AVL Roofing to re-roof the repair facility. Total funds requested are \$15,264.00 which includes a 20% contingency. Motion passed unanimously.

F. Resolution 13-002 Industrial Disability Retirement-Hawk. Discussion/Action (Board)

Consider resolution granting industrial disability retirement.

Staff recommendation: Adopt Resolution 13-002, approving the industrial disability retirement of Firefighter David Hawk.

Motion was made by Director Liebig, seconded by Director Lorenz to Adopt Resolution 13-002, approving the industrial disability retirement of Firefighter David Hawk. Motion passed unanimously.

G. District Fire Prevention. Discussion/Action (Board)

Discuss the future of Fire Prevention in the District.

The Board discussed specifics about Fire Prevention. After discussion and comments the board agreed by general consensus that there was no need to schedule a Fire Prevention study session at this time and to continue discussions with ad-hoc committee.

11. REPORTS:**A. Directors Report:**

Director Bingham announce CSA-69 meeting Thursday.
Director Conniry thanked the Logistics Volunteer Group.

B. Chief Report:

Chief Reported on:

- HCFA coordination meeting about zone changes, move-up and cover.
- CalFire dispatch meeting.
- Station 1 had circuit breaker damage and broken air conditioning unit.
- Continuing negotiation meetings with groups.

C. Staff Report:

None at this time.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

None at this time.

12. CLOSED SESSION:**A. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6.**

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, Director).
- Fire Chief (District Negotiator(s) S. Conniry, J. Lorenz, Directors).

B. PUBLIC EMPLOYMENT.

Title: Firefighter. Government Code Section 54957(b)

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held.

Having no additional items to discuss the meeting was adjourned at 7:26 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez