

# ***LAKESIDE FIRE PROTECTION DISTRICT***

## **MEETING OF THE GOVERNING BOARD**

### **Minutes**

Jun 25, 2013

#### **1. CALL TO ORDER AND QUORUM**

##### **Directors Present:**

Director Mark Baker  
Director Susan Conniry  
Director Peter Liebig  
Director Jon Lorenz

##### **Also present:**

Fire Chief Andy Parr  
District Legal Counsel Barbara Luck  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Conniry at 5:30 P.M. with Director James Bingham absent from this meeting.

#### **2. PLEDGE OF ALLEGIANCE AND INVOCATION**

##### **A. Invocation: Tena Root, wife of Deacon Patrick Root of Our Lady of Perpetual Help Church, Lakeside.**

Director Lorenz led the Pledge of Allegiance and Tena Root, wife of Deacon Patrick Root of Our Lady of Perpetual Help Church, delivered the invocation.

#### **3. CONFIRMATION OF AGENDA**

**The Agenda was approved as presented. M/S/P Lorenz/ Liebig. Unanimously.**

#### **4. APPROVAL OF THE MINUTES**

**A. June 11, 2013 regular Board meeting.**

**B. June 11, 2013 special Board meeting.**

**The minutes for June 11, 2013 regular and special Board meetings were approved as presented in one motion. M/S/P Lorenz/Baker. Three ayes and one abstain, Liebig.**

#### **5. CONSENT CALENDAR**

**A. Resolution 13-011 Ralph M. Brown Act.**

**Motion was made by Director Lorenz, seconded by Director Baker to approve consent calendar adopting resolution 13-011 Ralph M. Brown Act. Motion passed unanimously.**

#### **6. FINANCE**

None at this time.

#### **7. CORRESPONDENCE**

**A. Thank you letter from Sharon Ayers.**

- B. Email from Rich Blacker, General Manager, Fire Agencies Insurance Risk Authority.
- C. Letter- Annual filing requirements for Board Members -from County of San Diego Registrar of Voters.

All correspondence was acknowledged and briefly discussed.

The thank you letter from Sharon Ayers will be forwarded to personnel files. Chief congratulated Director Liebig for winning his election to FAIRA.

## 8. ORAL COMMUNICATION

None at this time.

## 9. UNFINISHED BUSINESS:

- A. Adoption of the Preliminary Budget. Discussion/Action (ASM/Board)

*Staff recommendation: Adoption of the Preliminary Budget with input from the committee for additional direction.*

Administrative Services Manager Schiwitz was present after discussion and comments. Director Baker thanked Robert for all the work he has done on the budget. Director Liebig also thanked him and everyone on the committee. Director Lorenz thanked

**Motion was made by Director Lorenz to approve staff recommendation and adopt preliminary budget. Director Baker seconded the motion with the amendment to direct Fire Chief and staff to minimize any discretionary spending between now and the adoption of the final budget. Director Baker withdrew his second. Motion was withdrawn by Director Lorenz.**

**Director Baker moved that the Board accept amended motion; staff recommendation with the amendment to direct Fire Chief and staff within all constraints to minimize any discretionary spending between now and the adoption of the final budget, Director Lorenz seconded. Motion passed unanimously.**

**Director Lorenz motioned to approve amended motion to adopt the Preliminary Budget with input from the committee for additional direction and direct Chief and staff within all constraints to minimize any discretionary spending between now and the adoption of the final budget, Director Baker seconded. Motion passed unanimously.**

- B. Paul H. Stein Consultant. Discussion(Board)

Report on activities to date.

Director Lorenz handed out the first portion of the work. A report from Paul H. Stein consultant "Team member Climate Survey 2013". After discussion and comments, the Board will review the report and it will be discussed next Board meeting.

- C. District Fire Prevention Services Contract. Discussion (Board)

Report on activities to-date.

Chief Parr reported working with Fire Authority while the work on contracted services is still on going, there has been no disruption in service. On Board's direction looking at comparison for prevention services, cost, timeline and contract.

**D. Operations – Fire Station 1 Relocation. Discussion(Chief/Board)**  
Report on activities to-date.

Chief Parr reported this item was placed at Board's request and there has been no reportable activity tonight.

**10. NEW BUSINESS:**

**A. Strategic Planning Session. Discussion/Action (Board)**  
Choose a date for Strategic Planning session.

After discussion and comments.

**Motion was made by Director Lorenz, seconded by Director Baker to set a Strategic Planning Session for Monday, July 8<sup>th</sup> at 1:15 P.M. Motion passed unanimously.**

**B. Board – Sycuan Annual Pow-Wow Program. Discussion/Action (Board).**  
Board will discuss program advertisement.

After discussion and comments.

**Motion was made by Director Lorenz, seconded by Director Liebig that Lakeside make a donation and take a quarter page add on the Sycuan Pow-Wow program, out of this year's budget. Motion passed unanimously.**

**11. REPORTS:**

**A. Directors Report:**

Director Conniry reported on Stakeholders meeting and field day for Ham radio she attended. Thanked Captain Molloy and Firefighter Jordan for training. No news on Lindo Lake community Garden.

**B. Chief Report:**

Chief Parr Reported on:

- OES June 14<sup>th</sup> at noon.
- Stake holders meeting
- Shop consultant meeting.
- Captain's meeting.
- Father's Day "Thanked the firefighters that worked that day"
- CERT.
- Special Board Meeting.
- Cell site upgrade ST26.
- CSA-69 Audit.
- KSON Country Fest was held on Saturday.
- Discussions with San Miguel about Station 1.
- Kids are out-watch for them when driving.
- Gmail training session #2.

**C. Staff Report:**

Chief Laff presented Maria from Gaetano's Italian Restaurant with a recognition certificate for the generous donation of delicious food for our crews fighting the fire on Mother's Day.

Chief Kirkpatrick reported on field day for the Lakeside Amateur Radio Club. Captain Grow put together a video of the nationwide field day that also included part of Canada. There will be a training session on July 27 in this room.

**D. Comments and Information from District Counsel:**

None at this time.

**E. Firefighters Association Report:**

None at this time.

**12. CLOSED SESSION:**

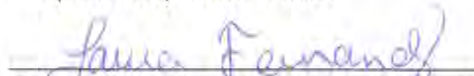
**A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Fire Chief

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held. Having no additional items to discuss the meeting was adjourned at 6:43 P.M.

Respectfully submitted,



Clerk of the Board, Laura Fernandez