

***LAKESIDE FIRE PROTECTION DISTRICT***  
**MEETING OF THE GOVERNING BOARD**  
**Minutes**

May 14, 2013

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director Mark Baker  
Director James Bingham  
Director Susan Conniry  
Director Peter Liebig  
Director Jon Lorenz

**Also present:**

Fire Chief Andy Parr  
District Counsel Lisa Foster  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Conniry at 5:35 P.M.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation: Pastor Ralph Goodrich from Harvest Christian Fellowship.**

Director Lorenz led the Pledge of Allegiance and Pastor Ralph Goodrich from Harvest Christian Fellowship delivered an invocation.

**3. CONFIRMATION OF AGENDA**

After discussing changes to the agenda.

**The Agenda was approved as presented. M/S/P Lorenz/ Liebig. Four ayes, one no Director Baker.**

**A. SPECIAL PRESENTATION**

**Retired Fire Marshal Greg Schreiner**

Retired Fire Marshal Greg Schreiner was presented with a plaque in recognition of his 30 years of service and a retiree badge and wallet.

**4. APPROVAL OF THE MINUTES**

**A.** April 9, 2013 special Board meeting.

**B.** April 9, 2013 regular Board meeting.

**C.** April 23, 2013 special Board meeting

**The three board meeting minutes were approved as presented with one motion. M/S/P Bingham/Lorenz. Unanimously**

**5. CONSENT CALENDAR**

None at this time.

**6. FINANCE**

**A.** List of Demands – For April 2013

i. Accounts Payable check 15206 thru 15307 483,865

ii. Payroll for April 5 and 19, 2013:	481,735
iii. Workers Comp checks 6665 thru 6720	<u>14,725</u>
Total demands for April 2013:	\$ 980,325

*Staff Recommendation: Information item, no action required.*

**B. Amended Final Budget FY-2012/2013.**

*Staff Recommendation: Adopt Resolution 13-008 amending the Budget for FY2012/2013 as presented.*

**C. Financial Report for period ending March 31, 2013.**

*Staff Recommendation: Information item, no action required.*

**7. CORRESPONDENCE**

**A.** Letter and Certificate of Recognition from State Senator Joel Anderson.

**B.** A Salute to Our Heroes Award from Lakeside Chamber of Commerce.

**C.** Thank you notes from Girl Scout troop 5290.

**D.** Letter from Computers 2 SD Kids.

All correspondence was acknowledged and briefly discussed. Letters will be forwarded to personnel files.

**8. ORAL COMMUNICATION**

None at this time.

**9. UNFINISHED BUSINESS:**

**A.** Paul H. Stein Consultant. Discussion(Board)

Report on activities to date.

No report from ad-hoc committee

**B.** District Fire Prevention Services Contract. Discussion/Action (Board)

Report on activities to-date.

Chief Parr reported good faith services are being provided while continuing to work on a contract agreement.

**C.** 12192 Lakeside Avenue Improvements (Annex). Discussion/Action (Board)

*Staff Recommendation: Approve a contract for paving the property at 12192 Lakeside Avenue at a total cost including contingency of \$43,000.*

**Motion was made by Director Baker, seconded by Director Lorenz to approve a contract for paving the property at 12192 Lakeside Avenue at a total cost including contingency of \$43,000. Motion passed unanimously.**

**D.** Letter of intent for the Chief Officers regarding Contract Changes.

Discussion/Action (Board)

The Board will discuss negotiated contract changes for the Chief Officers.

**Motion was made by Director Lorenz, seconded by Director Liebig to adopt resolution 13-009 approving and adopting a letter of intent to enter into a Memorandum of Understanding with the Chief Officers Association. Motion passed with three ayes and two noes, Baker & Bingham.**

**10. NEW BUSINESS:**

**A.** Purchase of 800 MHz Portable Radios. Discussion/Action (Board)

*Staff Recommendation: Authorize staff to purchase six (6) APX 7000 radios to be used to evaluate for future purchases.*

**Motion was made by Director Lorenz, seconded by Director Bingham to authorize staff to purchase six (6) APX 7000 radios to be used to evaluate for future purchases. Motion passed unanimously.**

**B. Resolution 13-007 government surplus acquisition. Discussion/Action (Board)**

*Staff Recommendation: Adopt Resolution 13-007 authorizing the acquisition of government surplus property.*

**Motion was made by Director Lorenz, seconded by Director Liebig to adopt Resolution 13-007 authorizing representatives for the acquisition of government surplus property. Motion passed unanimously.**

**C. Purchase Firefighting Equipment. Discussion/Action (Board)**

*Staff Recommendation: Authorize staff to purchase two (2) MSA 5200 Thermal Imaging Cameras from the Capital Budget with an amount not to exceed \$20,000.*

**Motion was made by Director Bingham, seconded by Director Lorenz to authorize staff to purchase two (2) MSA 5200 Thermal Imaging Cameras from the Capital Budget with an amount not to exceed \$20,000. Motion passed unanimously.**

**D. Equipment – Proposal to use exiting grant funds to equip apparatus with OMG's. Discussion/Action (Board)**

*Staff Recommendation: Approve Purchase Order #32004 to American Emergency Products for purchase and installation of on-board mobile gateways, amount not to exceed \$29,164.47.*

**Motion was made by Director Baker, seconded by Director Lorenz to approve Purchase Order #32004 to American Emergency Products for purchase and installation of on-board mobile gateways, amount not to exceed \$29,164.47. Motion passed unanimously.**

**E. Capital – Purchase of warranty extension for 3 Zoll AutoPulse Units. Discussion/Action (Board)**

*Staff Recommendation: Approve Purchase Order #32005 to the Zoll Medical Corporation for a 3-year warranty extension for three AutoPulse units.*

**Motion was made by Director Lorenz, seconded by Director Liebig approve Purchase Order #32005 to the Zoll Medical Corporation for a 3-year warranty extension for three AutoPulse units. Motion passed unanimously.**

**F. Fleet Services Cost – Benefit Analysis. Discussion/Action (Chief/Board)**

*Staff Recommendation: Direct the Fire Chief to hire a business consultant to provide a cost-benefit analysis as recommended by staff.*

**Motion was made by Director Lorenz, seconded by Director Baker to direct the Fire Chief to hire a business consultant to provide a cost-benefit analysis as recommended by staff. Motion passed unanimously.**

## 11. REPORTS:

### A. Directors Report:

Director Baker reported that he was at the fire scene on Sunday by Old Hwy 80 and commended all firefighters and chief officers for the excellent work by everyone, in minimizing extension and preventing further damage. He also

reported it was great to see the LVG's in force. New Flag pole dedication at Lakeside Water District on Tuesday May 28<sup>th</sup>. An engine was requested for this event. Asked Legal Counsel Lisa Foster about the conflict of interest law changes.

Director Liebig reported on the CSA-69 meeting he attended and the necessary paperwork to make him official.

Director Lorenz reported on the CSA-69 meeting he attended.

Director Conniry reported on El Cap Fire Safe Council collaboration meeting she attended with CalFire, Forest Service, Lakeside, El Monte, Blue Sky. Stakeholders meetings will continue. It was great to see the large CERT academy banner. Cedar Fire Historical Group. May 24<sup>th</sup> we will have sidewalk CPR at same locations as last year VONS and Albertsons. Thanked the firefighters for all their work in the recent fires.

### **B. Chief Report:**

Chief Reported on:

- We have been very busy Saturday, Sunday and Monday.
- 50<sup>th</sup> anniversary picture day tomorrow.
- State OES engine will be assigned to station 26.
- HCFA meeting he attended.
- HAM radio training July 27.
- Proactive inspections on defensible space.
- County Wildland drill May 21, 22, 23 at Barona.
- We will hire two new firefighters.

### **C. Staff Report:**

Audit Report and Compliance Update-Controlled Substance.

Chief Kirkpatrick reported we passed our controlled substance audit.

### **D. Comments and Information from District Counsel:**

Will prepare a report about the conflict of interest law changes.

### **E. Firefighters Association Report:**

Engineer Mat Buzzell reported that the Association donated one dinner at the firehouse, and a donation of \$1,500.00 for cancer patient fund raising.

## **12. CLOSED SESSION:**

### **A. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6.**

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, Director).
- Fire Chief (District Negotiator(s) S. Conniry, J. Lorenz, Directors).

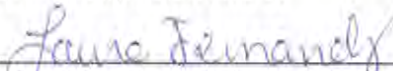
**B. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**  
Title: Fire Chief

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held.

Having no additional items to discuss the meeting was adjourned at 7:38 P.M.

Respectfully submitted,

  
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Clerk of the Board, Laura Fernandez