

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

October 8, 2013

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Susan Conniry
Director Peter Liebig
Director Jon Lorenz

Also present:

Fire Chief Andy Parr
District Counsel Lisa Foster
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Conniry at 5:35 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation: Chief Parr

Director Lorenz led the Pledge of Allegiance and Chief Parr remembered Chuck Whitlock with a moment of silence and delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Lorenz/Bingham. Unanimously.

4. APPROVAL OF THE MINUTES

A. September 24, 2013 regular Board meeting.

The minutes of the September 24, 2013 regular Board meeting were approved as presented. M/S/P Lorenz/Bingham. Four ayes, one abstain Director Liebig.

5. CONSENT CALENDAR

A. Surplus property vehicle disposal. Discussion/Action (Chief/Board)
Motion was made by Director Lorenz, seconded by Director Bingham to approve consent calendar directing staff to dispose of surplus property vehicles identified for disposal. Motion passed unanimously.

6. FINANCE

A. List of Demands – For September 2013

i. Accounts Payable checks 15617 thru 15675:	486,883
ii. Payroll for September 6 and 20, 2013:	437,365
iii. Workers Comp checks 6863 thru 6887:	<u>25,818</u>

Total demands for September 2013: \$ 950,066

Staff Recommendation: Information item, no action required.

7. CORRESPONDENCE

- A.** Letter from Scott Mullin from San Andreas Fire Protection District. The letter from Chief Scott Mullin was read and briefly discussed.

8. ORAL COMMUNICATION

None at this time.

9. UNFINISHED BUSINESS:

- A.** Paul H. Stein Consultant. Discussion/Action(Board)
Report on activities to-date.
Director Lorenz reported the committee has the two reports and will send them out to all board members for review and will have them ready for Board acceptance at a future meeting.

- B.** Operations– Fire Station 1 Relocation. Discussion(Chief/Board)
Report on activities to-date.
Chief Parr reported awaiting LAFCO meeting.

- C.** Next Generation RCS Issues and Costs. Discussion/Action(Chief/Board)
Report on activities to-date.
Chief Parr reported updated document sent to counsel for review. He noted some good news on document; have received additional grant funding and the date of survey has been updated.

- D.** Lakeside Fire Defense Foundation. A 501c3 Charity. Discussion/Action (Lorenz/Board)
Staff Recommendation: Take no action at this time but give the Fire Chief verbal direction at this time and possibly place it on the Unfinished Business section of the Board's agenda if the Board sees fit.

Director Lorenz commented that he would like to know the status of the 501c3 charity formation for the district.

Chief Parr reported the project is currently on hold and we have now partnered with the San Diego Regional Fire Foundation and are able to receive funds through them at no cost.

District legal counsel gave update on the steps taken and final steps to complete formation.

After discussion and comments.

Motion was made by director Baker to take no action at this time and give Fire Chief verbal direction to continue with current strategy at this time and place it on Board's agenda on a quarterly basis to report on activity.

Director Baker withdrew his motion.

Motion was made by Director Lorenz, seconded by Director Liebig to direct Fire Chief to continue to establish 501c3 foundation. Motion passed unanimously.

- E.** Discretionary Spending Curtailment Clarification. Discussion/Action (Chief/Board)

Staff Recommendation: Clarify the Board's direction on the discretionary spending curtailment directive from the meeting of June 25, 2013.

Director Baker commented that he appreciates Chief and staff efforts to restrict spending during the budget process. With the passage of the final budget spending can resume according to the final budget.

Motion was made by Director Baker, seconded by Director Lorenz to lift the restricted spending and approve spending according to the final budget. Motion passed unanimously.

- F. Minimum Qualifications for Chief Officers Matrix. Discussion/Action (Baker/Board)

Motion was made by Director Baker to suspend Chief's letter of July 1st and suspend implementation of matrix awaiting Mr. Stein report on succession plan. Motion failed for lack of 2nd.

After discussion and comments.

Motion was made by Director Lorenz, seconded by Director Liebig to approve the implementation of the Chief Officers Matrix and leave letter in effect. Motion passed with four ayes and one abstain Director Baker.

10. NEW BUSINESS:

- A. Capital Plan Improvements – 11 Defibrillator/Monitors. Discussion/Action (Chief/Staff/Board)

Staff Recommendation: Approve Purchase Order #32007 to the Zoll Medical Corporation for an amount not to exceed \$302,000.00 for the purchase of eleven (11) "X Series" monitor/defibrillators and associated equipment.

Motion was made by Director Baker, seconded by Director Liebig to approve purchase order #32007 to the Zoll Medical Corporation as a sole-source provider for the purchase of eleven "X series" monitor/defibrillators and associated equipment in an amount not to exceed \$302,000.00 Motion passed with three ayes. One no Director Bingham and one abstain Director Lorenz.

- B. Administration- Board Meeting Dates for November and December 2013. Discussion/Action (Chief/Board)

Staff Recommendation: Give the Chief direction on the Board's proposed schedule of meetings for the balance of 2013 if possible.

Motion was made by Director Baker, seconded by Director Lorenz to cancel November 26th and December 24th regular Board meetings and schedule a special meeting /strategic planning workshop for November 1st at 9:00 A.M. Motion passed unanimously.

11. REPORTS:

A. Directors Report:

- Director Baker reported on FDAC Board meeting he attended.
- Director Liebig reported on FAIRA meeting he attended.
- Director Lorenz reported attending the Hearland Training graduation.

- Director Conniry reported on attending the open house. Received thanks from the community for the care on the last fire. Meeting with other elected officials.

B. Chief Report:

Chief Reported on:

- New proposal for Fire Station 3 - AT&T Cell site.
- Cedar Fire Community Reconnects & Reflects on October 26, 2013, here at Station 2 all invited.
- Recent fire burned over 20 acres, unified command with Calfire.
- HTFA meeting on the 10th.

C. Staff Report:

- Periodic reports

None at this time.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

Eric Stamm was present and reported the open house was a great success. Thanked Downing, Leetch and Poynter for organizing the event that fundraised \$678. Upcoming Kids Newsday on October 22.

12. CLOSED SESSION:**A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

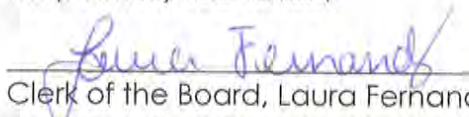
Title: Fire Chief

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors and District Legal Counsel adjourned to closed session at 7:35 P.M. Open session resumed at 8:19 P.M. with no reportable action.

Having no additional items to discuss the meeting was adjourned at 8:20 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez