

***LAKESIDE FIRE PROTECTION DISTRICT***  
**MEETING OF THE GOVERNING BOARD**  
**Minutes**

May 13, 2014

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director Mark Baker  
Director James Bingham  
Director Susan Conniry  
Director Peter Liebig

**Also present:**

Fire Chief Andy Parr  
District Counsel Steve Boehmer  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Bingham at 5:35 P.M. with Director Jon Lorenz absent.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation – Lakeside Fire Protection District Chaplain Lloyd Dailey.**

Director Liebig led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**4. APPROVAL OF THE MINUTES AND SPECIAL PRESENTATION**

**A.** April 1, 2014 regular Board meeting.

**B.** April 22, 2014 regular Board meeting.

**The Agenda and minutes of the April 1 and 22, 2014 regular Board meetings were approved as presented in one motion. M/S/P Liebig/Conniry. Unanimously.**

**C.** Badge Pinning

This item was moved to the next board meeting.

Chief Parr made a presentation about the County Service Area 69. The history, background and current information on First Responders and Engine Based ALS.

**5. CONSENT CALENDAR**

*All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.*

**A.** Resolution 14-005 Gann Limit – FY 2014/2015.

*Staff Recommendation: Adopt resolution #14-005 establishing the limit as \$12,737,500 for appropriations of proceeds of tax subject to limitation for fiscal year 2014/2015.*

**Motion was made by Director Conniry, seconded by Director Baker to approve Consent Calendar and adopt resolution 14-005 establishing the limit as \$12,737,500 for appropriation of proceeds of tax subject to limitation for fiscal year 2014/2015. Motion passed unanimously.**

**6. FINANCE**

**A. List of Demands – For April 2014**

i.	Accounts Payable check 16188 thru 16309:	591,931
ii.	Payroll for April 4 and 18, 2014:	405,168
iii.	Workers Comp checks 7135 thru 7191:	<u>10,958</u>
	Total demands for April 2014:	\$ 1,008,057

*Staff Recommendation: Information item, no action required.*

**B. Financial Report for period ending March 31, 2014.**

*Staff Recommendation: Information item, no action required.*

**C. Amended Final Budget FY-2013/2014.**

*Staff Recommendation: Adopt Resolution #14-006 amending the Final Budget for FY-2013/2014 as presented.*

**Motion was made by Director Conniry, seconded by Director Baker to adopt resolution 14-006 amending the Final Budget for FY-2013/2014 as presented. Motion passed unanimously.**

**7. CORRESPONDENCE**

**A.** Thank you card from Sharon Buchholz.

**B.** "Hometown Heroes" Program.

Correspondence was acknowledged.

**8. ORAL COMMUNICATION**

None at this time

**9. UNFINISHED BUSINESS:**

**A.** Operations – Fire Station 1 Relocation. Discussion/Action (Board)  
Report on activities to-date.

**B.** Next Generation RCS Issues and Costs. Discussion/Action(Chief/Board)  
Report on activities to-date.  
No report

**C.** Lakeside Fire Defense Foundation. A 501 c3 Charity. Discussion/Action  
(Lorenz/Board)  
Report on activities to-date.  
No report.

**D.** Standards of coverage/Financial Analysis Consultant cost and/or forecast.  
Discussion/Action. (Board)  
Report on activities to-date.

Special meeting session will be held for consultant study session.

- E. Lexipol Electronic Policy & Procedure Manual. Discussion/Action (Chief/Board)
- F. Management Consultant to streamline the Lexipol Implementation. Discussion/Action (Chief/Board)

After discussion and comments.

**Motion was made by Director Conniry, seconded by Director Liebig to approve the subscription of the Lexipol Solution for policy and procedure manual in the amount of \$9,050.00 and \$7,500.00 for the each year after and implement Lexipol Project Management solution. Motion passed unanimously.**

**10. NEW BUSINESS:**

- A. Senator Joel Anderson –SB1367. Request for Letter of Support. Discussion/Action (Board)

After discussion and comments.

**Motion was made by Director Liebig, seconded by Director Baker to send letter in support of SB1367. Motion passed unanimously.**

- B. Resolution 14-007 Industrial Disability Retirement. Discussion/Action (Board)  
Consider resolution granting industrial disability retirement.

This item was placed on hold, pending closed session.

After closed session the board reconvened and went back to item 10B.

**Motion was made by Director Liebig, seconded by Director Conniry to adopt resolution 14-007 Industrial Disability Retirement to Frank O'Grady. Motion passed with three ayes and one no Director Baker.**

- C. Resolution 14-008 Authorizing Commencing Proceedings to Annex CSA-115 and Special Study Areas Known As Unserved Islands 2 and 3 Into the Service Area of Lakeside Fire Protection. District Discussion/Action (Chief/Board)

Chief reported on proposed annexation of CSA-115 and unserved islands 2 and 3. After discussion and comments.

**Motion was made by Director Liebig, seconded by Director Conniry to adopt resolution 14-008 Authorizing Commencing Proceedings to Annex CSA-115 and Special Study Areas Known As Unserved Islands 2 and 3 Into the Service Area of Lakeside Fire Protection. Motion passed unanimously.**

**11. REPORTS:**

**A. Directors Report:**

- Director Baker reported on budget committee meeting he attended.
- Director Liebig thanked the Firefighters Association for their support of the Cowboy program for kids.

- Director Bingham reported on CSA- Advisory Committee meeting he attended and the good turnout at the association's sponsored Golf Tournament.

**B. Chief Report:**

- Hot and dry conditions, high fire danger alert.
- He complemented firefighters for coming to work after working the fire.
- OES 305 at the Ewanda fire.
- Fire in Rancho Santa Fe area.
- Fast growth of the fire due to dry conditions and winds.
- Thanked District Counsel for work done.

**C. Staff Report:**

No report.

**D. Comments and Information from District Counsel:**

No report.

**E. Firefighters Association Report:**

No report.

**12. CLOSED SESSION:**

**A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**  
Title: Fire Chief.

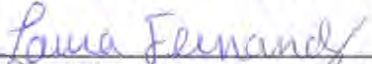
**B. PUBLIC EMPLOYMENT - Government Code Section 54957(b)**  
Title: Firefighter.

**C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8**  
Property: APN #388-260-02-00; 388-230-620-00; 388-260-33-00; 388-26072-00; 388-202-23-00  
Agency negotiator: Chief and Board  
Negotiation parties: N/A  
Under negotiation: Price and terms of payment.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief Andy Parr, and District General Counsel adjourned to closed session at 6:40 P.M. Open session resumed at 7:42 P.M. with Legal Counsel announcing closed session items were discussed, direction was given and no reportable action. The Board went back to item 10B placed on hold, till after closed session.

Having no additional items to discuss the meeting was adjourned at 7:45 P.M.  
Respectfully submitted,

  
Clerk of the Board, Laura Fernandez