

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

November 25, 2014

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Jon Lorenz

Also present:

Fire Chief Andy Parr
District Counsel Steve Boehmer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Lorenz at 10:48 A.M. with Director Peter Liebig absent.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Lakeside Fire Protection District Chaplain Lloyd Dailey.

Director Lorenz led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as amended with item 10C pulled out. M/S/P Bingham/Baker. Unanimously.

4. APPROVAL OF THE MINUTES

- A. September 23, 2014 regular Board meeting.
- B. September 23, 2014 special Board meeting.

The minutes of September 23, 2014 regular and special board meetings were approved in one motion. M/S/P Liebig/Baker. Unanimously.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.
None at this time.

6. FINANCE

A. Audit Report – FY 2013/2014.

Staff Recommendation: Accept the Audit Report for fiscal year ending June 30, 2014.

Administration Services Manager Schiwitz, presented the audit report.
After discussion and comments.

Motion was made by Director Bingham, seconded by Director Baker to accept Audit Report for Fiscal Year 2013/2014 as presented. Motion passed unanimously.

B. Financial Report for period ending September 30, 2014.

Staff Recommendation: Information only - no action required.

C. List of Demands – For October 2014

i.	Accounts Payable check 16685 thru 16749:	376,842
ii.	Payroll for October 3, 17 and 31, 2014:	671,816
iii.	Workers Comp checks 7411 thru 7446:	<u>17,176</u>
	Total demands for October 2014:	\$1,065,834

Staff Recommendation: Information item, no action required.

7. CORRESPONDENCE

A. Thank you card from Mr. Bill Nassir.

B. Letter from Registrar of Voters - Station 3.

C. Letter from Registrar of Voters - Station 26.

D. Letter from FAIRA- Notice of Nomination and Election Procedures 2015.

E. CSDA San Diego Chapter Newsletter.

F. Thank you email from Mr. Darwin Sinclair.

G. Letter from Lakeside Firefighters Local 4488 - Fire Station One Relocation.

H. Thank you card from Mrs. Larsen's Kindergarten Class 2014/2015.

Correspondence was read and briefly discussed.

8. ORAL COMMUNICATION

None at this time

9. UNFINISHED BUSINESS:

A. Annexation/Fire Station 1 Relocation Project. Discussion/Action (Board)
Report on activities to-date.

Chief Parr reported part of this item was discussed in closed session and direction was given.

B. Next Generation RCS Issues and Costs. Discussion/Action(Chief/Board)
Report on activities to-date.

Chief Parr reported on informational letter received. (see attached)

C. Lakeside Fire Defense Foundation. A 501c3 Charity. Discussion/Action
(Lorenz/Board)

Report on activities to-date.

Chief Parr reported that this item is in the back burner, currently working with the San Diego Fire Foundation.

D. Strategic Planning - Standards of Coverage/Financial Analysis Consultant.
Discussion/Action. (Board)

No report.

- E. California Special Districts Association. Discussion/Action.(Board)
The Board briefly discussed the membership and requested to take it off the agenda.

10. **NEW BUSINESS:**

- A. Operating – Purchase of Extended Warranty Contract for 11 defibrillators.
Staff Recommendation:

Chief Parr reported on the need for the extended warranty. After discussion and comments. **Motion was made by Director Bingham, seconded by Director Baker to approve the expenditure of \$13,235.75 for the purchase of an Extended Warranty Contract for 11 defibrillators for the coming year from Zoll Medical Corporation.**

- B. Capital Expenditure Generator Purchase, Station 3.

Staff Recommendation: Approve the expenditure of an amount not to exceed \$80,000 for the purchase of the new QAS120JDIT4 diesel powered generator set from Bay City Electric Works. This amount includes the generator as well as any infra-structure upgrades needed to accommodate the new unit.

Division Chief Tockstein reported on the need for a new Generator for Station 3. After discussion and comments. **Motion was made by Director Baker, seconded by Director Bingham to approve the expenditure of an amount not to exceed \$80,000 for the purchase of the new QAS120JDIT4 diesel powered generator set from Bay City Electric Works. This amount includes the generator as well as any infra-structure upgrades needed to accommodate the new unit.**

- C. Contract Extension - Fire Chief.
This item was taken off agenda and not discussed.

11. **REPORTS:**

A. **Directors Report:**

Director Baker reported that he is glad to be back in San Diego from Montana.

Director Bingham reported on CSA69 meeting he attended.

Director Lorenz commented that everyone enjoy thanksgiving.

B. **Chief Report:**

Chief Parr reported on

- December 4th budget subcommittee meeting.
- Bryan Peter retirement.
- Mark Grow retirement.
- Received the County Consolidated Fire Code.
- The audit will be posted to the districts website.

C. Staff Report:

No report

D. Comments and Information from District Counsel:

No report

E. Firefighters Association Report:

No report

12. CLOSED SESSION:**A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Fire Chief.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.

Property: APN #388-260-02-00; 388-230-620-00; 388-260-33-00; 388-26072-00; 388-202-23-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

D. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; P. Liebig, Director).
- General Services Employees (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz Director).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, M. Baker Directors).
- Fire Chief (District Negotiator(s) J. Lorenz, J. Bingham Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held. Having no additional items to discuss the meeting was adjourned at 11:23 A.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez