

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

September 23, 2014

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Peter Liebig
Director Jon Lorenz

Also present:

Fire Chief Andy Parr
District Counsel Steve Boehmer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Lorenz at 5:37 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Lakeside Fire Protection District Chaplain Lloyd Dailey.

Director Lorenz led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as amended moving item 10A after 4B and pulling 5B from consent calendar for discussion. M/S/P Baker/Bingham. Unanimously.

4. APPROVAL OF THE MINUTES

- A.** September 9, 2014 special Board meeting.
- B.** September 9, 2014 regular Board meeting.

The minutes of September 9, 2014 special and regular Board meetings were approved as presented in one motion. M/S/P Liebig/ Bingham. Three ayes and one abstain Director Baker.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.

A. Operations – Disposal of Surplus Property (Vehicle).

Staff Recommendation: Accept this report and direct staff to dispose of this vehicle as suggested in this report and in accordance with District Policy 907.

Motion was made by Director Baker, seconded by Director Liebig to accept this report and direct staff to dispose of this vehicle as suggested in this report and in accordance with District Policy 907. Motion passed unanimously.

B. Operations – Disposal of Surplus Property "FIREPALS" Trailer.

Staff Recommendation: Declare the former "FIREPALS" trailer to be surplus property with a value of \$5,000.00 and donate it to the California Fire Mechanic's Academy.

The Board discussed the past direction of the board to have items placed for auction before considering donation. Director Baker was concerned about showing favoritism and not following past practice of seeking remuneration for surplus property. After discussion and comments.

Motion was made by Director Bingham, seconded by Director Liebig to approve staff recommendation and declare the former "FIREPALS" trailer to be surplus property with a value of \$5,000.00 and donate it to the California Fire Mechanic's Academy. Motion passed with three ayes and one no Director Baker.

6. FINANCE

None at this time

7. CORRESPONDENCE**A. Letter from David C. DeRoos, President, Citygate Associates, LLC.**

Board Directed Chief to fill out the survey with Board input.

Motion was made by Director Baker, seconded by Director Liebig to have directors feel free to submit comments and give their input to Chief Parr to fill out survey on behalf of the Board. Motion passed unanimously.

B. Thank you card from Mary Day.

The Thank you letter Mary Day was acknowledged and briefly discussed.

8. ORAL COMMUNICATION

None at this time

9. UNFINISHED BUSINESS:**A. Annexation/Fire Station 1 Relocation Project. Discussion/Action (Board)**

Report on activities to-date.

Chief Parr reported that direction was received from closed session discussion.

B. Next Generation RCS Issues and Costs. Discussion/Action(Chief/Board)

Report on activities to-date.

No report

C. Lakeside Fire Defense Foundation. A 501c3 Charity. Discussion/Action (Lorenz/Board)

Report on activities to-date.

No report.

D. Strategic Planning - Standards of Coverage/Financial Analysis Consultant. Discussion/Action. (Board)

Chief Parr reported that Strategic Planning meetings will be scheduled after the first of the year as directed by the Board.

10. NEW BUSINESS:

- A.** California Special Districts Association. Discussion/Action. (Board)
Jo MacKenzie presented to the board the benefits of belonging to CSDA California. The Board tabled the item for further discussion at next meeting.
- B.** Administration – Approval of a Sole Source Contract with Citigate Associates, Inc. to conduct a Strategic Review on behalf of HCFA. Discussion/Action. (Chief/Board)
Chief Parr notified the Board that Lakeside is the intermediary with Citigate to expedite the process for HCFA strategic review and it is a direct pass-through.
Motion was made by Director Baker, seconded by Director Liebig to approve a sole source contract with Citygate Associates, Inc. in the amount of \$43,904 on behalf of HCFA for their efforts to conduct a Master Plan Analysis of the Heartland Communications Facility Authority (HCFA). Motions passed unanimously.
- C.** Approval of a contract to complete the Meets and Bounds Survey for the Annexation of areas 2 & 3. Discussion/Action. (Chief/Board)
Motion was made by Director Baker, seconded by Director Bingham to approve staff recommendation authorize Chief Parr to sign a contract with Snipes-Dye Associates in an amount not to exceed \$50,080 for the work required to establish a Meets and Bounds survey for the selected annexation area. Motion passed unanimously.
Director Baker made a motion to provide staff direction to attempt to find alternative funding; to include a partnership with the other applicant to the LAFCO process and/or approach supervisor Jacobs for funding before expending from our contingency fund. Director Baker rescinded the motion after clarification from District General Counsel, that there is no need to make a motion to give direction.

11. REPORTS:**A. Directors Report:**

No report.

B. Chief Report:

Chief Parr reported on

- On Thursday a class about the Cedar Fire and the impact on the community will be held in this room.
- A Saturday in December a class on Fire Prevention and Safety will be held here.
- Strike team at the King Fire with 8 personnel from Lakeside, all stations are covered.
- LVG meeting this morning, great job retrieving backboards from local hospitals.
- Last week the water tender was staffed for some time during this hot weather.

- Cedar Fire Memorial project in the Lakeside Community planning group process.

C. Staff Report:

Division Chief Kirkpatrick reported on CERT event with the attendance of 33 CERT volunteers for a refresher training and exercise. The next one is scheduled for October 18th. The Board thanked Lance Buford and Chuck Palmore for their work on this project.

D. Comments and Information from District Counsel:

No report.

E. Firefighters Association Report:

Captain Stamm reported on LVG's breakfast and announced the Open House Saturday from 10 to 3.

12. CLOSED SESSION:

A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Fire Chief.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.

Property: APN #388-260-02-00; 388-230-620-00; 388-260-33-00; 388-26072-00; 388-202-23-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief Andy Parr, and District General Counsel adjourned to closed session at 6:40 P.M. Open session resumed at 7:36 P.M. with Legal Counsel announcing closed session items were discussed, direction was given and no reportable action.

Having no additional items to discuss the meeting was adjourned at 7:37 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez