

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

February 10, 2015

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Peter Liebig
Director Mike Haworth
Director Rob Robeson

Also present:

Fire Chief Andy Parr
District Counsel Steve Boehmer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Bingham at 5:31 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Marshall Masser from Lakeside Christian Church.

Director Robeson led the Pledge of Allegiance – Pastor Marshall Masser from Lakeside Christian Church delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as amended with items 10D and 10E tabled. M/S/P Bingham/Baker. Unanimously.

4. APPROVAL OF THE MINUTES AND SPECIAL PRESENTATION

A. January 27, 2015 special Board meeting.

B. January 27, 2015 regular Board meeting.

The minutes of the January 27, 2015 special and regular Board meetings were approved as presented with one motion. M/S/P Bingham/Baker. Unanimously.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.

A. Annual Lakeside Avenue Property Management Update.

Staff Recommendation: Information item only – no action necessary.

6. FINANCE

- A.** List of Demands – For January 2015
- | | |
|---|---------------|
| i. Accounts Payable check 16884 thru 16960: | 456,297 |
| ii. Payroll for January 9 and 23, 2015: | 367,176 |
| iii. Workers Comp checks 7483 thru 7542: | <u>20,849</u> |
| Total demands for January 2015: | \$ 844,322 |

Staff Recommendation: Information item only, no action required.

- B.** Financial Report for period ending December 31, 2014

Staff Recommendation: Information item only, no action required.

7. CORRESPONDENCE

- A.** Thank you letter from Senator Joel Anderson.
B. Letter from LAFCO 2015 Special Districts Mailed – Ballot Election Results.
C. CSDA San Diego Chapter News- Volume 1 -2015.
 Correspondence was read and briefly discussed.

8. ORAL COMMUNICATION

None at this time

9. UNFINISHED BUSINESS:

- A.** Fire Station 1 Relocation. Discussion/Action (Board)
 Report on activities to-date.
 No report.

10. NEW BUSINESS:

- A.** Capital – Purchase of New Software for EMS Records Management.
 Discussion/Action. (Board)

Staff Recommendation: Authorize staff to purchase the "Street EMS" product from W.A.T.E.R. in the amount of \$31,137.00 and enter into an annual service agreement at approximately \$20,000.00 per year.

Division Chief Kirkpatrick presented to the Board the request to purchase the "Street EMS" product. After discussion, comments and question and answer session. **Motion was made by Director Baker, seconded by Director Bingham to support staff recommendation and authorize staff to purchase the "Street EMS" product from W.A.T.E. R. in the amount of \$31,137.00 and enter into an annual service agreement at approximately \$20,000.00 per year. Motion passed unanimously.**

- B.** Capital – Purchase of (2) Ferno 28Z PROFlexx Chair Cots (Gurneys).
 Discussion/Action. (Board)

Staff Recommendation: Approve the purchase of (2) Ferno Z-28 PROFLEXx Chair Cots and associated equipment from Ferno as a sole-source provider in the amount of \$15,065.40.

Acting Division Chief Molloy presented to the Board the request to purchase two Ferno Z-28 PROFLEXx Chair Cots. After discussion and comments.

Motion was made by Director Bingham, seconded by Director Robeson to approve the purchase of (2) Ferno Z-28 PROFLEXx Chair Cots and associated equipment from Ferno as a sole-source provider in the amount of \$15,065.40. Motion passed unanimously.

- C. Capital – Purchase of 2 Staff Vehicles. Discussion/Action. (Board)
Staff Recommendation: Approve the expenditure of an amount not to exceed \$120,000 for two new staff vehicles to be assigned to our Division Chiefs and to place the current vehicle in reserve status.

Division Chief Tockstein presented to the Board the request to two new staff vehicles. After discussion, comments and question and answer session. **Motion was made by Director Bingham, seconded by Director Robeson to approve the expenditure of an amount not to exceed \$120,000 for two new staff vehicles to be assigned to our Division Chiefs and to place the current vehicle in reserve status. Motion passed unanimously.**

- D. Resolution 15-001 CSA Annexation. Discussion/Action. (Board)
This item was tabled and not discussed.
- E. Resolution 15-002 Property Purchase. Discussion/Action. (Board)
This item was tabled and not discussed.

11. **REPORTS:**

A. Directors Report:

Director Baker announced the FDAC Leadership training in March and FDAC conference in April.
Director Bingham reported he will be attending the CSA69 meeting on Thursday.

B. Chief Report:

Chief Parr reported on

- Three Directors and Chiefs attended the LAFCO workshop.
- Thanked the Board for their approval of the capital improvement packages presented.
- Fleet services wind down process continues.
- Friday Love your Heart day.

C. Staff Report:

Division Chief Tockstein reported on the upcoming joint testing for Fire Engineer that is expected to conclude end of April. Fire Apparatus tests and acceptance of new apparatus.
Acting Division Chief Molloy reported on CSA-69 map and on Target solutions online training software.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

Captain Hisaw reported that the annual Burn Institute fundraising boot drive is coming up and In summer they will be participating in the Derby.

12. FUTURE DISCUSSION ITEMS

- A.** Strategic Planning - Standards of Coverage/Financial Analysis Consultant. Discussion/Action. (Board)

Staff Recommendation: Per Board Direction this item will be discussed in April.

13. CLOSED SESSION:

- A.** CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.

Property: APN #388-260-02-00; 388-230-620-00; 388-260-33-00; 388-26072-00; 388-202-23-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

- B.** EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held. Having no additional items to discuss the meeting was adjourned at 6:11 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez