

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

January 13, 2015

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Peter Liebig
Director Mike Haworth
Director Rob Robeson

Also present:

Fire Chief Andy Parr
District Counsel Steve Boehmer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Bingham at 5:35 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Ralph Goodrich form Harvest Christian Fellowship.

Director Bingham led the Pledge of Allegiance – Pastor Ralph Goodrich form Harvest Christian Fellowship delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as amended with item 10A moved to 4D. M/S/P Liebig/Baker. Unanimously.

4. APPROVAL OF THE MINUTES AND SPECIAL PRESENTATION

A. December 4, 2014 special Board meeting.

B. December 9, 2014 regular Board meeting.

The minutes of the December 4, 2014 special and December 9, 2014 regular Board meetings were approved as presented with one motion. M/S/P Liebig/Baker. Unanimously.

SPECIAL PRESENTATION

Logistics Volunteer Group Report.

Logistics Volunteer Dennis Canfield was present and congratulated newly elected Board members. He gave the semiannual LVG progress report. LVGs accumulated 4395 volunteer hours since last January. They provided support during incidents when called in.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to

the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.
None at this time.

6. FINANCE

A. List of Demands – For December 2014

i. Accounts Payable check 16813 thru 16880:	318,941
ii. Payroll for December 12 and 26, 2014:	492,462
iii. Workers Comp checks 7483 thru 7542:	<u>20,849</u>
Total demands for December 2014:	\$ 832,252

Staff Recommendation: Information item, no action required.

7. CORRESPONDENCE

- A.** Thank you card from Patsy Stovall.
- B.** Thank you card from Danielle Melody.
- C.** Letter from Dianne Jacob – invitation "Coffee with Constituents".
Correspondence was read and briefly discussed.

8. ORAL COMMUNICATION

Ms. Bonnie Burchill from the Sunrise power link grant fund was present and spoke about the defensible space and Structure hardening grants available for homeowners in special study areas of the power link.

9. UNFINISHED BUSINESS:

- A.** Annexation/Fire Station 1 Relocation Project. Discussion/Action (Board)
Report on activities to-date.
No report.
- B.** Next Generation RCS Issues and Costs. Discussion/Action(Chief/Board)
Report on activities to-date.
No report.
- C.** Lakeside Fire Defense Foundation. A 501c3 Charity. Discussion/Action
(Chief/Board)
Report on activities to-date.
No report.
- D.** Strategic Planning - Standards of Coverage/Financial Analysis Consultant.
Discussion/Action. (Board)
No report. Direction to bring back some dates for next meeting.

10. NEW BUSINESS:

- A.** Election of Board Officers. Discussion/Action. (Board)
The Board will elect officers and appoint representatives to the various commissions and committees.
Director Baker nominated Director Bingham for President. Director Bingham Declined.
Director Bingham nominated Director Liebig for Board president and Director Robeson seconded the motion. Motion Passed Unanimously.

Director Robeson Nominated Director Baker for Vice President. Motion Passed Unanimously.

Motion was made by Director Bingham, seconded by Director Robeson to update committee and commission assignments' representatives for 2015 as listed. Motion Passed Unanimously(see attached 2015 list).

- B. LAFCO 2014 Special Districts Election. Discussion/Action. (Board)**

Motion was made by Director Baker, seconded by Director Hayworth to vote for Jo McKensie and Edmund K. Sprague. Motion passed Unanimously.

- C. District Administration Reorganization – Formal Direction and Funding of Phase Two of the District's Administrative Reorganization. Discussion/Action. (Board)**

Staff recommendation: Authorize Staff to proceed with Phase Two of the administrative reorganization and to approve the funding needed to meet the needs of the newly classified position.

Motion was made by Director Bingham, seconded by Director Robeson to authorize staff to proceed with phase two of the administrative reorganization and to approve the funding needed to meet the needs of the newly classified position. Motion passed unanimously.

Director Baker requested to amend the motion to have funds come from operating surplus, it was clarified that it does not make a difference.

11. REPORTS:

A. Directors Report:

Director Baker welcomed two new Board members.
 Director Hayworth commented, I'll keep it going.
 Director Liebig reported on memorial for Stovall and slide show he created.

B. Chief Report:

Chief Parr reported on

- Director Training.
- Burn Institute – Spirit of Courage nominations.
- HCFA – Citigate Analysis. Open public meeting on the 22nd at 4:00 P.M.
- LAFCO First Monday in February 9:00 A. M. fire workshop.

C. Staff Report:

Division Chief Tockstein mentioned that very rewarding and happy to be able to work with the LVG's. He reported on the open recruitment for firefighter/paramedic.

Acting Division Chief Molloy reported on complete Telestaff upgrade, EMS projects, PCR software to streamline process, Firstwatch automated response, call volume statistics, Google.

D. Comments and Information from District Counsel:

District General Counsel Boehmer commented that he is available to answer questions on Brown Act and Board Policy to Directors.

E. Firefighters Association Report:

Firefighter/paramedic Hazlewood was present and reported that this year the adopt a family program helped the family of a burn survivor and in addition donated \$450.00 and 1500.00 to help needy families in the community.

12. CLOSED SESSION:**A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.**

Property: APN #388-260-02-00; 388-230-620-00; 388-260-33-00; 388-26072-00; 388-202-23-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

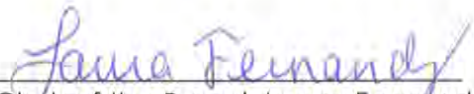
B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham Director).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; P. Liebig, Director).
- General Services Employees (District Negotiator(s) A. Parr, Fire Chief;).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker Director).
- Fire Chief (District Negotiator(s) J. Bingham Director).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held. Having no additional items to discuss the meeting was adjourned at 6:34 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez



Lakeside Fire District Board of Directors

Officers, Commissions, Boards and Committees

<u>Entity</u>	<u>Schedule / Location</u>	<u>time</u>	<u>2015</u>
LKS Board of Directors	Semi-monthly 2nd & 4th Tuesday LKS Adm. Bldg. (Brd. rm)	5:30p	President LIEBIG Vice Pres. Baker
CSA-69 Ambulance District County Service Area 69	Quarterly (Feb, May, Aug, Nov) 2nd Thursday LKS Adm. Bldg (Brd. rm)	4:00p	lead BINGHAM alternate Liebig
HTFA Commission Heartland Training Facility Authority	Quarterly (Jan, April, July, Oct) 2nd Thursday HTF, No. Marshall, El Cajon	4:00p	lead ROBESON alternate Bingham
HCFA Commission Heartland Communications Facility Authority	Quarterly (Jan, April, July, Oct) 4th Thursday R. Reagan Community Ctr., Lexington Ave., El Cajon	4:00p	lead HAWORTH alternate Baker
PASIS Public Agency Self Insurance System	Quarterly (Jan, April, July, Oct) 4th Wednesday attorney's office in San Diego or Carlsbad	10:00a	lead SCHIWITZ alternate Liebig
FAIRA Fire Agencies Insurance Risk Authority	Quarterly (Mar, June, Sept) 2nd Monday Marsh and Assoc., San Francisco	10:00a	lead LIEBIG alternate Parr
SDCFDA SD Co. Fire Districts Assoc.	Bi-monthly (odd months) 1st Thursday Burn Institute, Aero Dr., SD	08:00a	lead PARR alternate Baker
County of San Diego Agency Oversight Board - Dissolution of Redevelopment	meet as needed		SCHIWITZ

Budget meet as needed **BAKER**
ad-hoc committee **HAWORTH**

Labor Negotiations meet as needed **ROBESON**
Firefighters' Association
ad-hoc committee **BINGHAM**

Labor Negotiations meet as needed **BAKER**
Chief Officer's Association
ad-hoc committee **LIEBIG**

Labor Negotiations meet as needed **HAWORTH**
General Svc. Employees' Assoc.
ad-hoc committee **ROBESON**

Labor Negotiations meet as needed **LIEBIG**
Administrative Services Manager
ad-hoc committee **BAKER**

Labor Negotiations meet as needed **BINGHAM**
Fire Chief
ad-hoc committee **ROBESON**

New Fire Station #1 meet as needed **ROBESON**
ad-hoc committee **BINGHAM**