

***LAKESIDE FIRE PROTECTION DISTRICT***  
**MEETING OF THE GOVERNING BOARD**  
**Minutes**

**November 8, 2016**

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director Mark Baker  
Director James Bingham  
Director Peter Liebig

**Also present:**

Fire Chief Don Butz  
District General Counsel Randall Sjoblom  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Baker at 5:32 P.M. with Directors Mike Haworth and Bob Robeson absent.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation – Pastor Al Hester from Hill Country Community Church.**

Director Liebig led the Pledge of Allegiance and Pastor Al Hester from Hill Country Community Church delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**The Agenda was approved as presented. M/S/P Liebig/Bingham. Motion passed unanimously.**

**4. APPROVAL OF THE MINUTES**

**A. October 25, 2016 Special Board Meeting.**

**B. October 25, 2016 Regular Board Meeting.**

**The minutes of October 25 special and regular Board meetings were approved in one motion as presented. M/S/P Liebig/ Bingham. Motion passed unanimously.**

**5. CONSENT CALENDAR**

None at this time.

**6. FINANCE**

**A. List of Demands – October 2016**

i.	Accounts Payable check 18706 thru 18723:	391,526
ii.	Payroll for October 14 and 28, 2016:	381,524
iii.	Workers Comp checks 8297 thru 8323:	<u>9,209</u>
	Total demands for October 2016:	\$ 782,259

*Staff Recommendation: Information item only – no action necessary.*

**7. CORRESPONDENCE**

None at this time.

**8. ORAL COMMUNICATION**

None at this time.

**9. UNFINISHED BUSINESS:**

- A.** Fire Station 1 Relocation. Discussion/Action (Board)  
Report on Phase 2.  
No report.
- B.** CSA-115 update. Discussion(Chief/Board)  
Report on activities to-date.  
No report

**10. NEW BUSINESS:**

- A.** Resolution 16-023 to Adopt a Premium Only Plan for 2016.  
Discussion/Action.

*Staff Recommendation: Adopt Resolution 16-023 adopting the Lakeside Fire Protection District Premium Only Plan.*

Administrative Services Manager Schiwitz explained the premium only plan and recommended adoption of Resolution 16-023.

**Motion was made by Director Liebig, seconded by Director Bingham to adopt Resolution 16-023 adopting the Lakeside Fire Protection District Premium Only Plan. Motion passed unanimously.**

- B.** Administration- Board Meeting Dates for November and December 2016.  
Discussion/Action(Baker/Board)

The Board discussed the Board Meetings in November and December and after discussion and comments. **Motion was made by Director Bingham, seconded by Director Liebig to cancel the 2<sup>nd</sup> Board meeting in November and December. Motion passed unanimously.**

**11. REPORTS:****A. Directors Report:**

Director Liebig reported there will be no FAIRA meeting.

**B. Chief Report:**

Division Chief Butz reported:

- Acknowledged that yesterday marked the one year anniversary for the three Division Chiefs, he congratulated them and thanked them for their leadership and contribution to the District in this transition.

**C. Staff Report:**

Division Chief Molloy reported on the monthly call volume.

Division Chief Hisaw reported the District is ready for the weather event activating the patrol and that we are still receiving applications.

**D. Comments and Information from District Counsel:**

None at this time.

**E. Firefighters Association Report:**

Division Chief Hisaw reported the District participated in the boot drive MDA fundraising.

**12. FUTURE DISCUSSION ITEMS****A. Strategic Planning Process.**

The Strategic Planning will be discussed at future meetings starting in February.

**13. CLOSED SESSION:****A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**  
Title: Fire Chief.**B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:**

- Lakeside Firefighters Association (District Negotiator(s) J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) M. Haworth, B. Robeson, Directors)
- Administrative Services Manager (District Negotiator(s) M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held. Having no additional items to discuss the meeting was adjourned at 5:47 P.M.

Respectfully submitted,

  
Clerk of the Board, Laura Fernandez