

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

February 14, 2017

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Mike Haworth
Director Peter Liebig
Director Bob Robeson

Also present:

Fire Chief Don Butz
District General Counsel Steve Bohemer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Robeson at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Marshall Masser from Lakeside Christian Church.

Director Baker led the Pledge of Allegiance and Pastor Marshall Masser from Lakeside Christian Church delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Liebig/Bingham. Motion passed unanimously.

4. CONSENT CALENDAR

A. Approval of the minutes – January 24, 2017 special Board meeting.

B. Approval of the minutes – January 24, 2017 regular Board meeting.

C. C. List of Demands – January 2017

i. Accounts Payable check 18865 thru 18956: 625,904

ii. Payroll for January 6 and 20, 2017: 416,997

iii. Workers Comp checks 8407 thru 8442: 8,425

Total demands for January 2017: \$ 1,051,326

Staff Recommendation: Information item only – no action necessary.

Motion was made by Director Bingham, seconded by Director Robeson to approve consent calendar. Motion passed unanimously.

5. FINANCE

A. Financial Report for period ending December 31, 2016.

Staff Recommendation: Information item only – no action required.

Administrative Services Manager Schiwitz reported on revenue and expenses report.

B. Annual Continuing Disclosure Report for Fiscal Year Ending June 30, 2016.
Staff Recommendation: Information item only – no action required at this time.
Administrative Services Manager Schiwitz reported on the Annual Continuing Disclosure report prepared by Coppel & Gruber and the need for management to monitor the USDRIP RDA to maintain the enforceable obligation of approximately \$550,000 for the next 10 years.

6. CORRESPONDENCE

A. Thank you note from Mary Fuchs.
The Thank you note was acknowledged and briefly discussed; it will be forwarded to personnel files.

7. ORAL COMMUNICATION

None at this time.

8. UNFINISHED BUSINESS:

A. Fire Station 1 Relocation. Discussion/Action (Board)
Report on Phase 2.

B. CSA-115 update. Discussion(Chief/Board)
Report on activities to-date.
Chief Butz announced upcoming meeting Feb. 6th.

9. NEW BUSINESS:

A. FAIRA – Notice of Nomination and Election Procedures for the 2017 Election of Members to the Authority's Governing Board.
By general consensus the Board affirmed January action to appoint Director Liebig.

10. REPORTS:

A. Directors Report:

Director Liebig reported on CSA69 meeting he attended.
Director Baker announced FDAC conference.
Director Haworth reported on Heartland communications meeting he attended.

B. Chief Report:

Fire Chief Butz reported on;
- ISO rating.

C. Staff Report:

Administrative Analyst McShane reported on CSMFO annual conference she attended and CalPERS change to discount rate on normal cost and unfunded liability.

Captain Downing reported that the hiring process has concluded. Hiring offer will be made for firefighter/paramedic and reserve positions.

Division Chief Molloy reported on 2017 love your heart blood pressure screening held today at the library. He also reported on CSA-69 meeting were budget was approved.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

Bing Tom reported that the Association will be participating in the Burn Institute fundraising Demolition Derby being held June 2 at the Fair.

11. FUTURE DISCUSSION ITEMS

A. Strategic Planning Process.

The Strategic Planning will be discussed at future meetings starting in February.

12. CLOSED SESSION:

A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Fire Chief.

B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) M. Haworth, B. Robeson, Directors)
- Administrative Services Manager (District Negotiator(s) M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief Butz and District General Council adjourned to closed session at 6:20 P.M.

Having no additional items to discuss the meeting was adjourned at 7:11 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez