

***LAKESIDE FIRE PROTECTION DISTRICT***  
**MEETING OF THE GOVERNING BOARD**  
**Minutes**

January 24, 2017

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director Mark Baker  
Director James Bingham  
Director Peter Liebig  
Director Bob Robeson

**Also present:**

Fire Chief Don Butz  
District General Counsel Steve Bohemer  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Baker at 5:30 P.M. with Director Mike Haworth absent from this meeting.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation – Pastor Al Hester from Hill Country Community Church.**

Director Robeson led the Pledge of Allegiance and Pastor Al Hester from Hill Country Community Church delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**The Agenda was approved as amended taking items 4C, 4D, and 4E out of consent and into new business. M/S/P Baker/Bingham. Motion passed unanimously.**

**4. CONSENT CALENDAR**

**A.** Approval of the minutes – January 10, 2017 special Board meeting.

**B.** Approval of the minutes – January 10, 2017 regular Board meeting.

**Motion was made by Director Bingham, seconded by Director Robeson to approve consent calendar. Motion passed unanimously.**

**C.** Resolution 17-001 Amending The Employment Contract of Fire Chief Donald Butz.

**D.** Resolution 17-002 Amending The Employment Contract of Administrative Analyst Glenna McShane.

**E.** Resolution 17-003 Amending The Employment Contract of Executive Assistant Janise Martinez.

Items 4C, 4C and 4D moved out of consent into new business.

**5. FINANCE**

None at this time

**6. CORRESPONDENCE**

**A.** Thank you letter from Shelly F. Hopkins, Boys and Girls Club Director.

- B. Thank you letter from Amanda Web, East County Toy & Food Drive Coordinator.

All correspondence was acknowledged and briefly discussed, thank you letters will be forwarded to personnel files.

7. **ORAL COMMUNICATION**

None at this time.

8. **UNFINISHED BUSINESS:**

- A. Fire Station 1 Relocation. Discussion/Action (Board)  
Report on Phase 2.  
District Consultant George Tockstein reported the plans are still in plan check.
- B. CSA-115 update. Discussion(Chief/Board)  
Report on activities to-date.  
Chief Butz announced upcoming meeting Feb. 6<sup>th</sup>.

9. **NEW BUSINESS:**

- A. Resolution 17-001 Amending The Employment Contract of Fire Chief Donald Butz.  
**Motion was made by Director Liebig, seconded by Director Baker to adopt resolutions 17-001 amending The Employment Contract of Fire Chief Donald Butz. Motion passed unanimously.**
- B. Resolution 17-002 Amending The Employment Contract of Administrative Analyst Glenna McShane.  
**Motion was made by Director Liebig, seconded by Director Bingham to adopt Resolution 17-002 Amending The Employment Contract of Administrative Analyst Glenna McShane. Motion passed unanimously.**
- C. Resolution 17-003 Amending The Employment Contract of Executive Assistant Janise Martinez.  
**Motion was made by Director Liebig, seconded by Director Bingham to adopt Resolution 17-003 Amending The Employment Contract of Executive Assistant Janise Martinez. Motion passed unanimously.**

10. **REPORTS:**

A. **Directors Report:**

Director Bingham reported on Heartland Training meeting he attended.  
Director Baker reminded everyone about the FDAC Conference April 5-7.

B. **Chief Report:**

None at this time.

C. **Staff Report:**

None at this time.

D. **Comments and Information from District Counsel:**

None at this time.

**E. Firefighters Association Report:**

Firefighter /Paramedic David Csik welcomed new baby to the family.

**11. FUTURE DISCUSSION ITEMS****A. Strategic Planning Process.**

The Strategic Planning will be discussed at future meetings starting in February.

**12. CLOSED SESSION:****A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**  
Title: Fire Chief.**B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:**

- Lakeside Firefighters Association (District Negotiator(s) J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) M. Haworth, B. Robeson, Directors)
- Administrative Services Manager (District Negotiator(s) M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held. Having no additional items to discuss the meeting was adjourned at 5:48 P.M.

Respectfully submitted,

  
Clerk of the Board, Laura Fernandez