

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

June 13, 2017

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Mike Haworth
Director Bob Robeson

Absent:

Director Peter Liebig

Also present:

Fire Chief Don Butz
District General Counsel Steve Bohemer
Acting Clerk of the Board Janise Martinez

The meeting was called to order by Director Robeson at 5:33 P.M. with Director Liebig absent.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Director Baker led the Pledge of Allegiance. An invocation was given by Pastor Al Hestor of Hill Country Community Church.

3. CONFIRMATION OF AGENDA

Motion was made by Director Baker, seconded by Director Bingham to approve the amended agenda moving item 8A to be discussed with 9A. Motion passed unanimously.

4. CONSENT CALENDAR

- A. Approval of the minutes – May 9, 2017 special Board meeting.
- B. Approval of the minutes – May 9, 2017 regular Board meeting.
- C. Approval of the minutes – May 30, 2017 special Board meeting.
- D. List of Demands – May 2017

i.	Accounts Payable check 19196 thru 19258:	428,366
ii.	Payroll for May 12 and 26, 2017:	373,879
iii.	Workers Comp checks 8551 thru 8582:	7,024
	Total demands for May 2017:	\$ 955,811

Motion was made by Director Bingham, seconded by Director Baker to approve the consent calendar. Motion passed unanimously.

5. FINANCE

- A. Financial Reporting for period ending March 31, 2017.

Finance Officer Robert Schiwitz introduced and explained the report provided to the Board. The report is an information only item. The next finance report will be given in October.

B. Resolution 17-007 Gann Limit – FY-2017/2018.

Mr. Schiwitz discussed the history on how the Gann limited was put into place and was available to answer any questions. This item is a routine item.

Motion was made by Director Baker, seconded by Director Haworth to approve staff recommendation to adopt Resolution 17-007 establishing the limit as \$14,823,930 for appropriations of proceeds of tax subject to limitation for fiscal year 2017/2018. Motion passed unanimously

C. Resolution 17-008 Amending the Final Budget – FY 2016/2017.

Mr. Schiwitz explained the changes made to the 2016/2017 budget.

Motion was made by Director Bingham, seconded by Director Baker to approve staff recommendation to adopt Resolution 17-008 amending the final budget for FY 2016/2017. Motion passed unanimously

D. Resolution 17-009 Preliminary Budget – FY 2017/2018.

Mr. Schiwitz was available to answer questions on the 2017/2018 budget. District legal Council recommended waiving the second reading of the budget. The final budget will be presented at a September Board meeting.

Motion was made by Director Baker, seconded by Director Haworth to approve staff recommendation to adopt Resolution 17-009 adopting the Preliminary Budget for Fiscal Year 2017/2018. Motion passed unanimously

6. CORRESPONDENCE

- A. Letter from Fire Chief Chip Duncan, Newport Beach Fire Department
- B. Sycuan Pow-wow Souvenir Program Advertising.
- C. Thank you card from Mary Fuchs.
- D. Thank you card from dispatchers.

Board President Robeson acknowledged each letter and thanked staff.

7. ORAL COMMUNICATION

None at this time.

8. UNFINISHED BUSINESS:

- A. Fire Station 1 Relocation. Discussion/Action (Board)
Item discussed with 9A.
- B. CSA-115 update. Discussion(Chief/Board)
Chief Butz is recently attended a meeting with LAFCO to discuss the their financial report and voiced changes regarding information on Lakeside Fire Protection District.

9. NEW BUSINESS:

- A.** Approving Award of a Contract to Provide Dual Storm Drain at Fire Station 1. Discussion/Action (Board).

Consultant George Tockstein was present to give an update on the Station 1 project. He met with Lakeside staff and Nasland Engineering to review and select the recommended vendor to award the Station 1 Dual Storm Drain Project bids. It is recommended by staff to award the contract to Anton's Service Inc. Mr. Tockstein was able to meet with Anton's and review project goals.

Motion was made by Director Haworth, seconded by Director Bingham to approve staff recommendation to award the contract to Anton's Service Inc. in the amount of 443,100.00 with a 5% contingency. Motion passed unanimously.

10. REPORTS:**A. Directors Report:**

Director Baker reported that he will not be attending the June 27, 2017 meeting.

B. Chief Report:

No report at this time.

C. Staff Report:

No report at this time.

D. Comments and Information from District Counsel:

District Counsel reported that the Board did meet in closed session and there was discussion on items 2A and 2B. The Board was directed to take action on both items.

E. Firefighters Association:

No report at this time.

11. FUTURE DISCUSSION ITEMS

No items to discuss.

12. CLOSED SESSION:

- A.** PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Fire Chief.

- B.** EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) M. Haworth, B. Robeson, Directors)
- Administrative Services Manager (District Negotiator(s) M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board adjourned the meeting at 5:59 p.m.

Respectfully submitted,


Acting Clerk of the Board, Janise Martinez